



PURCHASE ORDER
PHILIPPINE SCIENCE HIGH SCHOOL-MIMAROPA REGION CAMPUS
 Entity Name

Supplier :	VILLCEN ENTERPRISES	PO. No.:	2023-06-PO047
Address :	Liwanag, Odiongan, Romblon	Date:	14-Jun-23
TIN :	154-008-573-000	Mode of Procurement:	SVP


Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

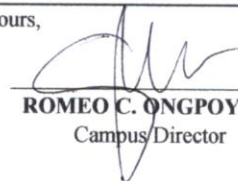
Place of Delivery:	PSHS-MRC, Rizal, Odiongan, Romblon	Delivery Term:	none
Date of Delivery:	Delivery will be Within Forty-five (45) calendar days upon Receipt of Purchase Order (PO).	Payment Term:	15 Days upon completion of delivery/service

Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
Lot 1		***Supply and Delivery of PSHS-MRC Office Supplies***			
	pc	ARCH FILE FOLDER (A4 SIDE CLIP)	9	P 160.00	P 1,440.00
	pc	ARCH FILE FOLDER 3" (SIDE CLIP, LONG)	7	P 160.00	P 1,120.00
	pc	ARCH FILE FOLDER 3" (TOP CLIP, LONG)	9	P 160.00	P 1,440.00
	box	BINDER CLIP (SMALL) - 1 doz/box	45	P 24.00	P 1,080.00
	box	BINDER CLIP (MEDIUM) - 1 doz/box	45	P 60.00	P 2,700.00
	box	BINDER CLIP (BIG) - 1 doz/box	60	P 120.00	P 7,200.00
	ream	BOND PAPER, MULTI-PURPOSE, 20 SUBS, (A3)	7	P 510.00	P 3,570.00
	ream	BOND PAPER, MULTI-PURPOSE, 20 SUBS, (A4)	70	P 225.00	P 15,750.00
	ream	BOND PAPER, MULTI-PURPOSE, 20 SUBS, (LEGAL)	55	P 250.00	P 13,750.00
	pack	BOND PAPER, COLORED, PINK, (8 1/2 X 11) 250 sheets/pack	1	P 245.00	P 245.00
	pack	BOND PAPER, COLORED, PINK, (8 1/2 X 13) 250 sheets/pack	1	P 250.00	P 250.00
	pc	Check Printer RIBBON (9-PIN ONLY, EPSON LX310, 18 MTRS)	3	P 210.00	P 630.00
	pc	Calculator RIBBON for SHARP IR-40T	4	P 260.00	P 1,040.00
	roll	Calculator Adding Machine Tape 2"	6	P 140.00	P 840.00
	pack	CLEAR PVC FOR BINDING (A4 SIZE)/100/pack	2	P 750.00	P 1,500.00
	pc	CLIPBOARD (PLASTIC, LONG)	6	P 170.00	P 1,020.00
	pack	CUTTER BLADE BIG 10'S	1	P 165.00	P 165.00
	pc	DATING AND STAMPING MACHINE (INCLUDING INKING PAD)	4	P 500.00	P 2,000.00
	pc	DESK TRAY (PLASTIC, SPECIFY COLOR, 3 LAYERS)	2	P 325.00	P 650.00
	pc	DOUBLE-ADHESIVE TAPE 1"	7	P 40.00	P 280.00
	pc	DOUBLE-ADHESIVE TAPE 1/2"	6	P 22.00	P 132.00
	pc	DUCT TAPE 2"	15	P 70.00	P 1,050.00
	pc	DVD REWRITABLE, 4X SPEED, 4.7GB CAPACITY	3	P 55.00	P 165.00
	pc	ELECTRICAL TAPE (MEDIUM)	13	P 50.00	P 650.00
	pc	ENVELOPE (BROWN, LONG)	216	P 4.25	P 918.00
	pc	ENVELOPE (BROWN, SHORT)	66	P 4.00	P 264.00
	pc	ENVELOPE (EXPANDING W/ CORD, SPECIFY COLOR, LONG)	67	P 25.00	P 1,675.00
	pack	SPECIALTY BOARD (VELLUM), 8 1/2X13, WHITE,	22	P 45.00	P 990.00
	pc	TAPE DISPENSER, TABLE TOP 2"	1	P 260.00	P 260.00
	roll	WARNING TAPE (YELLOW) 2"X25M	5	P 300.00	P 1,500.00
		Continued on Next Page			

(Total Amount in Words:) SIXTY FOUR THOUSAND TWO HUNDRED SEVENTY FOUR PESOS ONLY P 64,274.00

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1 / 10) of one percent for every day of delay shall be imposed on the undelivered item (s).

Conforme: 
 VILLCEN ENTERPRISES
 Signature over Printed Name of Supplier
 Date: 6/23/23

Very truly yours,

 ROMEO C. ONGPOY JR.
 Campus Director

Fund Cluster: 01
 Funds Available: P 123,138
 MELONIE M. EJARRILLO
 Accountant

ORS / BRS No.: 02-10101-2023-06-00444
 Date of ORS / BRS No.: JUN 15 2023
 Amount: P 123,138.00



PURCHASE ORDER

PHILIPPINE SCIENCE HIGH SCHOOL-MIMAROPA REGION CAMPUS

Entity Name

Supplier :	VILLCEN ENTERPRISES	PO. No.:	2023-06-PO047
Address :	Liwanag, Odiongan, Romblon	Date:	14-Jun-23
TIN :	154-008-573-000	Mode of Procurement:	SVP

Gentlemen:


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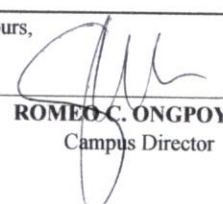
Place of Delivery:	PSHS-MRC, Rizal, Odiongan, Romblon	Delivery Term:	none		
Date of Delivery:	Delivery will be Within Forty-five (45) calendar days upon Receipt of Purchase Order (PO).	Payment Term:	15 Days upon completion of delivery/service		
Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<i>Forwarded balance</i>			P 64,274.00
		Supply and Delivery of PSHS-MRC Office Supplies			
	box	FILE TABS (PLASTIC / TRANSPARENT COVER)	8	P 125.00	P 1,000.00
	pc	FLOURESCENT MARKER (SPECIFY COLOR)	14	P 30.00	P 420.00
	pc	FOLDER (WHITE, A4, THICK)	120	P 7.00	P 840.00
	pc	FOLDER (WHITE, LONG, THICK)	500	P 7.50	P 3,750.00
	pc	FOLDER EXPANDING (VIOLET, LONG)	54	P 24.00	P 1,296.00
	roll	FRAGILE TAPE 2" X 300M	3	P 250.00	P 750.00
	pc	GLUE - 130 GRAMS / 118 ML (BIG)	7	P 60.00	P 420.00
	pc	GLUE GUN MEDIUM HEAVY DUTY	2	P 300.00	P 600.00
	pc	GLUE STICK	18	P 15.00	P 270.00
	pack	INDEX CARD, 5"X8', 100S	1	P 65.00	P 65.00
	pc	MAGAZINE FILE CARTON	8	P 150.00	P 1,200.00
	pc	MAGAZINE RACK 3-DIVIDERS W/ DRAWER	1	P 475.00	P 475.00
	roll	MASKING TAPE 1"	8	P 20.00	P 160.00
	roll	MASKING TAPE 2"	4	P 48.00	P 192.00
	pc	MESH PEN HOLDER	1	P 150.00	P 150.00
	roll	MOUNTING TAPE EXTRA HEAVY DUTY 24MM X 5M	1	P 300.00	P 300.00
	roll	PACKAGING TAPE 2"	7	P 62.00	P 434.00
	box	PAPER CLIP 1 1/2" (SMALL)	4	P 15.00	P 60.00
	box	PAPER FASTENER, PLASTIC COATED, 50S/BOX	33	P 48.00	P 1,584.00
	pack	PARCHMENT PAPER FOR CERTIFICATES, A4/SHORT,	2	P 36.00	P 72.00
	box	PERMANENT MARKER (BLACK), BROAD 12 PCS/BOX	3	P 504.00	P 1,512.00
	box	PERMANENT MARKER (BLACK), FINE 12 PCS/BOX	1	P 504.00	P 504.00
	box	PERMANENT MARKER (RED), BROAD 12 PCS/BOX	1	P 504.00	P 504.00
	pack	PHOTO PAPER 210 GSM (A4, 20S / PACK)	1	P 160.00	P 160.00
	box	WHITEBOARD MARKER (BLACK) 12 PCS / BOX	4	P 740.00	P 2,960.00
	box	WHITEBOARD MARKER (BLUE) 12 PCS / BOX	4	P 740.00	P 2,960.00
	box	WHITEBOARD MARKER (RED) 12 PCS / BOX	4	P 740.00	P 2,960.00
	bottle	WHITEBOARD MARKER REFILL (BLACK)	4	P 180.00	P 720.00
	bottle	WHITEBOARD MARKER REFILL (BLUE)	4	P 180.00	P 720.00
	bottle	WHITEBOARD MARKER REFILL (RED)	4	P 180.00	P 720.00
		Continued on Next Page			


(Total Amount in Words: **Ninety TWO THOUSAND THIRTY TWO PESOS ONLY** **P 92,032.00**)

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1 / 10) of one percent for every day of delay shall be imposed on the undelivered item (s).

Conforme: Very truly yours,


VILLCEN ENTERPRISES
 Signature over Printed Name of Supplier
6/23/23
 Date


ROMEO C. ONGPOY JR.
 Campus Director

Fund Cluster: <u>01</u> Funds Available: <u>P 123,138</u>  MELONIE M. FAJARILLO Accountant	ORS / BRS No.: <u>02-10107-2023-06-00444</u> Date of ORS / BRS No.: <u>JUN 15 2023</u> Amount: <u>P 123,138.00</u>
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PURCHASE ORDER
PHILIPPINE SCIENCE HIGH SCHOOL-MIMAROPA REGION CAMPUS

Entity Name

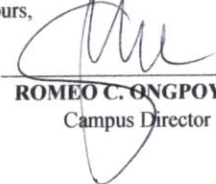
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Address :	Liwanag, Odiongan, Romblon	Date:	14-Jun-23
TIN :	154-008-573-000	Mode of Procurement:	SVP

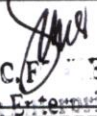
Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	PSHS-MRC, Rizal, Odiongan, Romblon		Delivery Term:	none	
Date of Delivery:	Delivery will be Within Forty-five (45) calendar days upon Receipt of Purchase Order (PO).		Payment Term:	15 Days upon completion of delivery/service	
Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<i>Forwarded balance</i>			P 92,032.00
Lot 1		***Supply and Delivery of PSHS-MRC Office Supplies***			
	pad	POST-IT STICKER, 3/4" ASSORTED COLORS	10	P 35.00	P 350.00
	pad	POST-IT STICKER, ARROW SIGN HERE (100/PAD)	7	P 58.00	P 406.00
	box	PUSH PINS - 50'S	2	P 30.00	P 60.00
	pc	RECORD BOOK (300 PAGES) SIZE 214MMX278MM MIN.	7	P 90.00	P 630.00
	pc	RECORD BOOK (500 PAGES) SIZE 214MMX278MM MIN.	6	P 120.00	P 720.00
	box	REGULAR BALLPEN (BLACK) 12/BOX	20	P 89.00	P 1,780.00
	box	REGULAR BALLPEN (BLUE) 12/BOX	13	P 89.00	P 1,157.00
	box	REGULAR BALLPEN (VIOLET) (12/BOX)	1	P 89.00	P 89.00
	box	RUBBER BAND, 70MM MIN LAY FLAT LENGTH (#18)	2	P 290.00	P 580.00
	pc	SCIENTIFIC CALCULATOR FX 991-ES PLUS (CASIO) - Latest Model	1	P 1,850.00	P 1,850.00
	roll	SCOTCH TAPE, 1"	7	P 25.00	P 175.00
	roll	SCOTCH TAPE, 2"	7	P 58.00	P 406.00
	box	SIGN PEN (GEL), 0.3 MM BLACK (12/ BOX)	4	P 312.00	P 1,248.00
	box	SIGN PEN (GEL), 0.3 MM GREEN (12/ BOX)	6	P 312.00	P 1,872.00
	box	SIGN PEN (GEL), 0.5 MM BLACK (12/ BOX)	6	P 312.00	P 1,872.00
	box	SIGN PEN (GEL), 0.5 MM BLUE (12/ BOX)	4	P 312.00	P 1,248.00
	pack	SPECIALTY BOARD (VELLUM), 8 1/4X11 3/4(A4), WHITE, 10/PACK, 200 GSM	60	P 48.00	P 2,880.00
	piece	PERSONALIZED CERTIFICATE HOLDER (A4, with personalized print in front and inside the folder) see design for specifications	120	P 67.20	P 8,064.00
	pc	STAMP PAD - 3 1/4 X 4 3/4 (Blue, INKED #1)	1	P 78.00	P 78.00
	pc	STAMP PAD - 3 1/4 X 4 3/4 (VIOLET, INKED #1)	2	P 78.00	P 156.00
	bottle	STAMP PAD INK, BLACK, 24ML (REFILL)	1	P 35.00	P 35.00
	bottle	STAMP PAD INK, VIOLET, 24ML (REFILL)	8	P 35.00	P 280.00
	box	STAPLE WIRE # 35	29	P 38.00	P 1,102.00
	pc	STAPLER WITH REMOVER (HEAVY DUTY)	3	P 180.00	P 540.00
	pack	STICKER PAPER (10S / PACK)	14	P 54.00	P 756.00
	pack	STICKER PAPER A4 10S / PACK	3	P 54.00	P 162.00
	pc	STORAGE BOX (15W X 24L X 10H X 3/16T)	4	P 280.00	P 1,120.00
	pack	SUPER HEAVY DUTY AA BATTERY 2'S	9	P 65.00	P 585.00
	pack	SUPER HEAVY DUTY AAA BATTERY 4'S	9	P 90.00	P 810.00
	pack	SUPER HEAVY DUTY AAAA BATTERY 4'S	1	P 95.00	P 95.00
		Nothing follows			

(Total Amount in Words:) **ONE HUNDRED TWENTY THREE THOUSAND ONE HUNDRED THIRTY EIGHT PESOS ONLY** P **123,138.00**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1 / 10) of one percent for every day of delay shall be imposed on the undelivered item (s).

Conforme:  Very truly yours,
ROMEO C. ONGPOY JR.
 Campus Director


VILCEN ENTERPRISES
 Signature over Printed Name of Supplier
 Date 6/23/23

Fund Cluster:	<u>01</u>	ORS / BRS No.:	<u>02-107101-2023-06-0044</u>
Funds Available:	<u>P 123,138</u>	Date of ORS / BRS No.:	<u>JUN 1 2023</u>
		Amount:	<u>P 123,138.00</u>
MELONIE M. FAJARILLO Accountant			